



## EUMM Georgia

### Check List for Procurement Procedure Initiation

*To be used by Internal Ex-ante Financial Verification Officers*

Procurement procedure initiation number: EUMM/22/7942

Requestor: Florin VLAD; TTS

Budget line/s: 3.1.3

Amount: 190,000.00 EUR

XIII M	EX-ANTE Verification			Comments
	Yes	No	N/A	

#### 1. General

1.1	The routing slip has been approved by all the officers whose approval is required before financial verification	X			
1.2	The budget line holder has been identified correctly	X			
1.3	The contents of the request actually correspond to the budget line/s indicated	X			
1.4	The request is included in the PAP	X			

#### 2. Availability of funds and reservation

2.1	Requested funds are available and have been correctly reserved in the database under the budget line/s indicated		X		Subject to 13 Mandate budget approval
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#### 3. Cost estimation

3.1	Cost estimation is based on certain offers attached to the routing slip?			X	
3.2	Market research done and list of potential suppliers is provided?	X			
3.3	Cost estimation is based on previous experience?	X			
3.4	Direct purchase requested and justified from already identified supplier, at definite price?			X	
3.5	Cost estimation is based on rough assumption?			X	

#### 4. Other checks / Additional Notes

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Financial Verification Officer: Ekaterine Chagarashvili

Signature: