**CALL FOR EXPRESSION of INTEREST**

**European Monitoring Mission in Georgia – EUMM Georgia**

**For**

 **“Rent of a warehouse area in Tbilisi”**

**Reference: EUMM/CEI/03/2021**

**Deadline for receipt of applications is on 15/July/2021 at 17:00 hrs, Tbilisi Local Time**

**NOTE:**

Please note that this Call for Expression of Interest is made within the framework of a market survey and imposes **no obligation** on EUMM to initiate a procedure for the Rent of a Warehouse.

EUMM is not liable for any compensation to applicants whose applications are not accepted, nor is it liable if it decides not to initiate and/or to conclude a procedure for the Rent of a Warehouse.

**1. EXECUTIVE SUMMARY**

EUMM **may** launch a procurement procedure to rent a Warehouse to serve as its Main Warehouse, in Tbilisi.

This Call for Expression of Interest aims at identifying interested candidates from the property market.

Applicants shall submit (**as a minimum**), the documentation listed under point 3 (conditions of participation), showing that the offered building meets the requirements set under point 2 (project description).

**2. PROJECT DESCRIPTION**

**The overall objective of the project is to have in place a rental contract for a Warehouse.**

**The following are the minimum Technical Requirements:**

* Location: Must be located in Tbilisi Area
* Minimum floor space 800 m2
* Minimum inner height 3,60 m
* The space should be open without separation walls (or maximum a few depending on overall structure)
* Hard surface floor, preferably industrial concrete
* One story building is preferable
* Minimum size of the main gate 3,00 x 2,40 m (height x width)
* Main gate must be accessible for trucks
* Electrical system must be built by 230 V supply and optional 380 V
* Outdoor area should be manoeuvrable to turn around a 40ft container truck
* Minimum size of office area 100 m2 (included in the 800 m2 floor space)
* Heating and cooling system must be provided at the office area.
* Sprinkler system will be an advantage on the storage area.
* Security fence is required.
* At least 2 restrooms must be provided

Minimum outside area 400 m2 **(**for waste storage etc.)

**3. CONDITIONS OF PARTICIPATION**

**3.1. Eligibility**

Participation in this Call for Expression of Interest is open to all legal or individual persons participating either individually or in a grouping (consortium) of participants. Participation is also open to international organizations.

**3.2. Selection of service providers to be invited to negotiation**

Applicants must fulfill the minimum requirements mentioned under point (3.3) – both sub chapter A and B – in order to be considered in a preliminary shortlist. The preliminarily shortlisted buildings will then undergo a detailed technical and security assessment. Only the assessment above will lead to the establishment of the final shortlist of properties/service providers, who may be invited to negotiate.

Applicants shall provide the documents indicated under points (A) & (B) below to proof that the offered building meets the technical requirements.

**3.3. Required Supporting Documentation**

**(A) Administrative Documentation:**

Applicants shall submit along with their applications a copy of the following:

1. **Registration document from the Public Registry or Building permit** issued by the relevant services of the relevant Municipality whereas it is indicated that the construction is authorized for commercial usage.
2. **Site Plan** where it is indicated that the building is planned to be used for commercial purposes.

 **(B) Technical Documentation:**

**The applicant shall submit a copy of the following documents in order to assess the compliance of the Building with the minimum Technical Requirements set under point 3:**

* 1. Certificate for the Immovable property rights **(Cadastre or site plan)**
	2. **Drawings**
		1. **Layout of the plot**
		2. **Layout(s) of the floor(s)**
		3. **Elevations**
		4. **Cross sections**
	3. **Pictures (of the interior and exterior of the building).**

**4. APPLICATION**

Interested candidates whose buildings and documentation meets the minimum requirements may complete the following application and submit it together with all the supporting documents.

**Deadline for receipt of applications** **is 15 July/2021 at 17:00 hrs** Tbilisi Local Time**.**

Any application received after this deadline will not be considered.

Applications must be submitted using the template annexed to this document.

Applications must be submitted **in English** to the e-mail address: rent@eumm.eu

The project title **(Rent of a Warehouse in Tbilisi)** and Publication reference **(EUMM/CEI/03/2021)** must be clearly indicated.

**5. ADDITIONAL INFORMATION**

**5.1** Applicants may submit questions in writing by **07/July/2021 at 17:00 hrs.** to the following email address rent@eumm.eu

**5.2 Notification to shortlisted candidates will be sent by August 2021 (indicative)**

***Circulation restricted*** *to EUMM and the author of the document to protect the individual and privacy and commercial and industrial secrecy.*

**CALL FOR EXPRESSION of INTEREST**

**(Application From)**

**“Rent of a Warehouse in Tbilisi”**

**Reference: EUMM/CEI/03/2021**

**1. SUBMITTED by (i.e. the identity of the Candidate)**

|  |  |
| --- | --- |
|  | **Name(s) of applicant(s )**  |
| **Owner[[1]](#endnote-1)** |  |
| **Co-owner** |  |
| **Etc …** |  |

 **2. CONTACT PERSON (for this application)**

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Fax** |  |
| **e-mail** |  |

**3. SELECTION CRITERIA**

**Documentation: Applicants are required to provide the following as a minimum:**

**1) Summary of enclosed Administrative Documentation:** As a minimum in accordance with point 3.3. (A).

|  |  |  |  |
| --- | --- | --- | --- |
| **Required supporting documentation** | **Administrative Documentation** | **Available (Yes/No)** | **Reference to document** |
| **1** | **Registration document from the Public Registry or Building Permit**  |  |  |
| **2** | **Site Plan**  |  |  |

**2) Summary of enclosed Technical Documentation:** As a minimum: in accordance with point 3.3. (B).

|  |  |  |  |
| --- | --- | --- | --- |
| **Required supporting Documentation** | **Technical Documentation** | **Available (Yes/No)** | **Reference to document** |
| **1** | **Cadastre** |  |  |
| **2** | **Drawings** |  |  |
| **3** | **Pictures** |  |  |
| **….** | **Please add any other relevant document.** |  |  |
| **….** | **……** |  |  |

**4. SIGNATURE OF THE APPLICANT**

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |

1. Contact Person, duly authorised to sign on behalf of the other co-owners, if applicable. [↑](#endnote-ref-1)