

**REFERENCE N°: EUMM-24-9140**

**Service contract for the provision of National Staff health insurance to EUMM Georgia**

**CLARIFICATION NOTE N° 1**

**With reference to the above-mentioned tender procedure, please find below questions raised by prospective bidders and corresponding answers given by the EUMM**

N°	Question	Answer																																										
1	<p>You have submitted the current age structure in 4.4.1 of 4. Scope of the work with age bands 31-40, 41-50 and 51+. Could you please, provide us with more details for the following age bands:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Age band</th> <th style="width: 25%;">Female (% of the female local staff)</th> <th style="width: 25%;">Male (% of the male local staff)</th> </tr> </thead> <tbody> <tr><td>51-55</td><td></td><td></td></tr> <tr><td>56-60</td><td></td><td></td></tr> <tr><td>61-65</td><td></td><td></td></tr> <tr><td>66-70</td><td></td><td></td></tr> <tr><td>71+ (if any)</td><td></td><td></td></tr> <tr><td> </td><td></td><td></td></tr> </tbody> </table>	Age band	Female (% of the female local staff)	Male (% of the male local staff)	51-55			56-60			61-65			66-70			71+ (if any)						<table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th style="width: 25%;">Age band</th> <th style="width: 25%;">Female (% of the female local staff) *</th> <th style="width: 25%;">Male (% of the male local staff) *</th> </tr> </thead> <tbody> <tr><td>51-55</td><td>7%</td><td>20%</td></tr> <tr><td>56-60</td><td>6%</td><td>16%</td></tr> <tr><td>61-65</td><td>7%</td><td>5%</td></tr> <tr><td>66-70</td><td>3%</td><td>7%</td></tr> <tr><td>71+ (if any)</td><td>1%</td><td>5%</td></tr> <tr><td> </td><td></td><td></td></tr> </tbody> </table> <p>*Data as of 31 May 2024</p>	Age band	Female (% of the female local staff) *	Male (% of the male local staff) *	51-55	7%	20%	56-60	6%	16%	61-65	7%	5%	66-70	3%	7%	71+ (if any)	1%	5%			
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2	Please, provide the age of the eldest employee to be insured and their gender.	<p>Female – 76 years of age</p> <p>Male – 72 years of age</p>
3	How many employees pay for family members insurance and how many family members are insured currently.	This number is changing. Currently 30 staff members have enrolled in total 53 their dependants in the insurance scheme.
4	Please, specify distribution of employees in Mtskheta, Gori and Zugdidi.	<p>This number might change based on operational situation and mission requirements, currently we have:</p> <ul style="list-style-type: none"> <li>• Mtskheta: 16</li> <li>• Gori: 22</li> <li>• Zugdidi: 18</li> </ul>
5	How many employees normally do not leave the office and are occupied with office work mainly and how many employees are in the “field”.	Thirty of currently employed 113 local staff members are involved in regular patrolling, however, any staff member can be tasked to be involved in patrols based on operational needs.
6	Please, specify what is the EUMM’s security protocol, if any for maximum number of employees moving in the same vehicle or any other risks mitigating/security rules/protocols applied.	There are several Standard Operating Procedures/Security rules regulating operational activities of the Mission, including travel management, but the details cannot be provided.
7	Please, provide statistics on the number of claims arose and indemnified under Disability coverage in case of illness or accident by last 4 years.	Settlement of claims is individual responsibility of insured local staff members, but there have not been terminations of employment based on Disability in case of illness or accident during last 4 years.

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