

REFERENCE N°: EUMM-26-10305

Supply and delivery of vehicle spare parts and provision of ancillary workshop services for the EUMM vehicle fleet

CLARIFICATION NOTE N° 1

With reference to the above-mentioned tender procedure, please find below questions raised by prospective bidders and corresponding answers given by the EUMM

N°	Question	Answer
1	We would like to double-check and kindly ask you to confirm if the following list covers all mandatory documents required for submission by 02 November 2026: • Technical Offer: Annex II + III (Technical Specifications and Technical Offer) • Financial Offer: B5 Financial Offer (Budget Breakdown, including Spares, Ancillary Services, and Tire Services) • Administrative & Qualification Documents: ○ D1 Tender Form (Supply contract) ○ D2 Declaration on Honour (on exclusion and selection criteria) ○ Annex V (B6 Identification Form) ○ Company Registry Extract / Tax Clearance Certificate / Relevant past performance references Could you please confirm if any additional certificates, forms, or supporting documents are mandatory for our tender package?	Thank you for thoroughly considering EUMM tender documentation for this tender procedure. In addition to your listed documents, mandatory to provide with your tender submission, the list is complemented with the following: (Instructions to tender document, page 4): To be supplied in free-text format: • A description of the warranty conditions, which must be in accordance with the conditions laid down in Article 32 of the general conditions (an example of a model is included in the tender dossier). Please describe in this free text document what warranty conditions will be applicable to your provided supplies. You will need to provide with your tender documents also Annex 22 to the Technical specifications (Excel file) relating to your Workshop equipment and capacities. <u>Comment 1:</u> Relevant tax clearance certificates are not mandatory to submit with your offer in this tender procedure, however you may choose to do that on your own initiative. Same is

		applicable for relevant past performance references. However please be reminded that at any time during the procurement procedure and before the award of the contract, the Contracting authority may request documentary evidence on compliance with the exclusion criteria and selection criteria (financial, economic, technical and professional capacity) set out in Instructions to tender documents. <u>Comment 2</u>: no CVs, certificates or other documentary proof need to be provided in relation to the Technical specifications requirement no. 7.1 relating to the Staff. However, please note that by submitting a tender you confirm that you have necessary staff capacities as listed in the section 7.1 of the Technical specifications. Failure to comply with this requirement may lead to contract penalties of annulation of the contract.
2	While reviewing the financial breakdown file (B5 Financial offer-Budget breakdown.xlsx), specifically under the sheet Spares MAN, we noticed potential discrepancies regarding items #11 and #12: • Part Number 1: 6C1118045MF • Part Number 2: 6C1118080YB Based on our technical assessment, these part numbers do not appear to correspond to MAN vehicles (they typically refer to Ford Transit specifications). Could you please verify and clarify if these part numbers are correct as requested in the tender dossier, or if they should be amended/replaced?	Indeed there is an error concerning these listed part numbers. These part numbers shall be disregarded, nothing needs to be quoted for these part numbers (6C1118045MF and 6C1118080YB). You don't need to offer anything for these Part numbers in the technical offer, as well as in the financial offer.
