SUBJECT: STRUCTURED CABLING WORKS AT FIELD OFFICES: GORI, ZUGDIDI AND MTSKHETA OF THE EUMM GEORGIA

REF: EuropeAid/135547/ID/WKS/GE

Dear Sir/Madam,

This is an invitation to tender for the above mentioned local open tender for works contract. Please find enclosed the following documents, which constitute the tender dossier:

VOLUME 1

SECTION 1: INSTRUCTIONS TO TENDERERS
SECTION 2: TENDER FORM
   Appendix to the Tender
SECTION 4: QUESTIONNAIRE
   Additional notice to tenderers
   General information about the tenderer.................Form 4.1
   Organisation chart........................................Form 4.2
   Power of attorney........................................Form 4.3
   Financial statement......................................Form 4.4
   Financial identification and Legal Entity ............ Forms 4.5 a) + b)
   Technical qualifications:
   Overview of the tenderer’s personnel.............Form 4.6.1.1
   Personnel to be employed on the contract........Form 4.6.1.2
   Professional experience of key personnel
   Curriculum vitae........................................Form 4.6.1.3
   Workplan and programme.............................Form 4.6.3
   Experience as contractor .........................Form 4.6.4
   Quality assurance system(s).........................Form 4.6.7
   Further information.................................Form 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID
   Administrative compliance grid
   Evaluation grid

VOLUME 2

SECTION 1: CONTRACT FORM
SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS
SECTION 3: SPECIAL CONDITIONS

VOLUME 3

TECHNICAL SPECIFICATIONS
VOLUME 4
FINANCIAL OFFER

For full information about procurement procedures please consult the Practical Guide to contract procedures for EU external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/index_en.htm

Sincerely,

Procurement section
EUMM Georgia