



Tbilisi 24 February 2014

**SUBJECT: STRUCTURED CABLING WORKS AT FIELD OFFICES: GORI,
ZUGDIDI AND MTSKHETA OF THE EUMM GEORGIA**

REF: EuropeAid/135547/ID/WKS/GE

Dear Sir/Madam,

This is an invitation to tender for the above mentioned local open tender for works contract. Please find enclosed the following documents, which constitute the tender dossier:

VOLUME 1

SECTION 1: INSTRUCTIONS TO TENDERERS

SECTION 2: TENDER FORM

Appendix to the Tender

SECTION 4: QUESTIONNAIRE

Additional notice to tenderers

General information about the tenderer..... Form 4.1

Organisation chart..... Form 4.2

Power of attorney..... Form 4.3

Financial statement..... Form 4.4

Financial identification and Legal Entity Forms 4.5 a) + b)

Technical qualifications:

Overview of the tenderer's personnel.....Form 4.6.1.1

Personnel to be employed on the contract.....Form 4.6.1.2

Professional experience of key personnel

Curriculum vitae.....Form 4.6.1.3

Workplan and programme.....Form 4.6.3

Experience as contractor Form 4.6.4

Quality assurance system(s)..... Form 4.6.7

Further information..... Form 4.6.9

SECTION 5: ADMINISTRATIVE COMPLIANCE GRID AND EVALUATION GRID

Administrative compliance grid

Evaluation grid

VOLUME 2

SECTION 1: CONTRACT FORM

SECTION 2: GENERAL CONDITIONS FOR WORKS CONTRACTS

SECTION 3: SPECIAL CONDITIONS

VOLUME 3

TECHNICAL SPECIFICATIONS

EUMM
European Union
Monitoring Mission

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VOLUME 4

FINANCIAL OFFER

For full information about procurement procedures please consult the Practical Guide to contract procedures for EU external actions and its annexes, which can be downloaded from the following web page: http://ec.europa.eu/europeaid/work/procedures/index_en.htm

Sincerely,

Procurement section
EUMM Georgia