



MINUTES OF THE INFORMATION MEETING

SUPPLY AND DELIVERY OF STATIONERY, CLEANING MATERIALS AND BATTERIES TO THE EUMM GEORGIA

Publication N^o: EUMM-15-3834
Date: 14 July 2015
Time: 14:00 hours (local time in Georgia)
Place: EUMM Head Office in Tbilisi (Georgia)

An information meeting on the subject Tender N^o EUMM-15-3834 was held at the EUMM head office in Tbilisi on 14 July 2015 at 14:00 hours.

The purpose of this information meeting was to exchange views on the tender dossier with the prospective bidders present and to help them to:

- Understand the tender requirements in full;
- Explain technical sides of the contract implementation;
- Explain Procurement approach to the tender especially in terms of documents submission and its completeness.

Representatives from 1 company attended the information meeting:

- Dekori

EUMM Procurement and Supply unit representatives made a brief overview on the tender, particularly underlined from Procurement: importance of respecting by the tenderers the completeness and quality of the documents to be submitted; From the Supply unit: main aspect of technical specifications, respect the layout of technical specifications and responding every item indicated in the respected lot.

No questions had been raised by the company representatives during the meeting.

The information meeting was declared closed at 15:00 hours.

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